



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

June 12, 2009

Balar Equipment
Travis Rutherford
4445 Gulf HWY
Houston, TX 77023

Dear Mr. Rutherford,

The City of Austin has approved the award and execution a contract with Balar Equipment for the purchase of one Aries demonstration step van.

Responsible Department:	Fleet Acquisitions
Department Contact Person:	Will O'Connor
Department Contact Email Address:	Will.Oconnor@ci.austin.tx.us Fleet Program Manager - Vehicle Support 6400 Bolm Rd Austin TX 78721
Department Contact Telephone:	(512) 927-3297
Project Name:	Aries demonstration step van
Contractor Name:	Balar Equipment
Contract Number:	CT 7800- 09061501338
Contract Period Amount	\$114,545.00
Requisition Number:	7800 - 09061601560
Agenda Item Number:	Item No. 30
Council Approval Date:	06/11/09

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Sharon Patterson, Senior Buyer
Purchasing Office